



Malahat Nation

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EARLY CHILDHOOD EDUCATOR (ECE) EARLY CHILDHOOD EDUCATOR / INFANT TODDLER (ECE/IT)

REPORTS TO	Director of Early Learning Child & Family Supports	START	As soon as possible
COMPENSATION	ECE: \$32.42 - \$33.39 per hour (NEE: H - 15) ECE/IT: \$35.22 - \$36.28 per hour (NEE: H - 18) - the above rates are subject to education, experience, and/or a combination of both. <ul style="list-style-type: none">• \$1,500.00 Signing Bonus** upon <u>successful completion</u> of a 3-month probationary period• \$1,000 1-Year Service Bonus** upon <u>successful completion</u> of 1-consecutive year of service	STATUS	2-Permanent Positions 24 – 35 hours per week

***Are you an Early Childhood Educator looking for a fun environment to work with children?
Do you want to be part of a great team with perks such as a Malahat Nation BONUS?***

Malahat Nation represents approximately 350+ members with two reserve lands located on the western shore of Saanich Inlet, south of the village of Mill Bay, about 40-kilometres north of Victoria, British Columbia. We are looking for fun, energetic, dependable and organized staff to join our dedicated child care team! Come work in our lively, well-established and respected community childcare centre. We serve children 6-months to 5-years in two programs. Caterpillar Child Care is committed to providing exceptional childcare that incorporates Malahat Nation traditional and cultural teachings. Our daycare staff are offered a pension and benefits plan, amazing staffing ratios and opportunities for professional growth and development.

PURPOSE: Reporting to the Director of Early Learning Child & Family Supports, the ECE will work collaboratively in a team environment while caring for and educating children between the ages of 6 months - 5 years old. Regular hours of operation are 8:00 a.m. – 5:00 p.m. *This is a permanent position, work-hours range between 24-35 hours per week.*

RESPONSIBILITIES:

- Plan, prepare and carry out developmentally and culturally appropriate activities;
- Ensure positive communication and proactive relationships with team members, children and families;
- Adhere to licensing standards of practice;
- Deliver services for children and parents in the capacity as a certified ECE in the full scope of your license to practice;
- Plan and implement appropriate age-based activities according to skills and learning levels that promote social interactions and personal development;
- Ensure that all information about children, staff, visitors and volunteers is strictly confidential;
- Help create a nurturing learning environment to foster the development of the children's needs;
- Incorporate culturally appropriate activities as advised by Elders and Manager of Early Learning;
- Post weekly/daily activity plans for programs;
- Model positive behaviors and attitudes for children and families;
- Adhere by COVID-19 policies while they apply;
- Participate in training and staff meetings as required;
- Other duties as required.

EDUCATION, EXPERIENCE AND OTHER REQUIREMENTS:

- Diploma or Bachelor's Degree in Early Childhood Education required; Infant Toddler designation is *not* required but considered an asset
- Current copy of ECEBC license to practice required
- CPR and standard First Aid training required
- 1-year minimum experience is required
- Current Criminal Record Check (CRC) including vulnerable sector search prior to employment
- Provision of accurate and up-to-date immunization records
- Effective, December 3, 2021: Malahat Nation has implemented a vaccine mandate requiring all employees to be fully vaccinated against Covid19 to be eligible for employment. *All individuals must show Proof of Vaccination as a mandatory condition of their employment.*

**** Malahat Nation Bonus** are provided on a one-time only basis and subject to meeting specific departmental requirements and eligibility criteria; terms and conditions do apply (details can be provided upon request)

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of Coast Salish culture and strong interest in continued learning about culture, tradition, and ways of life
- Knowledge of ECE theory, research and practice
- Experience working in Indigenous Communities in early-year programs is an asset but not required

- Experience working independently and, in a team, to create a positive, supportive and flexible work culture
- Strong knowledge of child development
- Strong communication skills, verbally and in writing, ability to work well and communicate appropriately with children and families
- Ability to maintain strict confidentiality and sensitive information
- Confidence in working with young children
- Well-developed time management with the ability to multitask different task simultaneously

***Interested applicants are invited to submit a detailed cover letter, current resume, and three references.
Please clearly indicate the 'Job Title' in the 'Subject Line' upon submitting.***

Human Resources Department, Malahat Nation
In person, fax 250-743-3251 or via email
Email: careers@malahatnation.com
Website: <https://malahatnation.com/jobs/>
Deadline: Recruitment Open Until Position Filled.