



## Malahat Nation

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# INFANT TODDLER EDUCATOR (IT)

<b>REPORTS TO</b>	Director of Early Learning Child & Family Supports	<b>START</b>	As soon as possible
<b>COMPENSATION</b>	ECE/IT: \$36.28 - \$37.37 per hour (NEE: H – 18) - the above rates are subject to education, experience, and/or a combination of both.	<b>STATUS</b>	1-Fulltime Permanent 35-hours per week
	<ul style="list-style-type: none"><li>• <b>\$1,500.00 Signing Bonus**</b> upon successful completion of a 3-month probationary period</li><li>• <b>\$1,000 1-Year Service Bonus**</b> upon successful completion of 1-consecutive year of service</li></ul>		

*Are you an Early Childhood Educator looking for a fun environment to work with children?  
Do you want to be part of a great team with perks such as a Malahat Nation BONUS?*

*Malahat Nation represents approximately 350+ members with two reserve lands located on the western shore of Saanich Inlet, south of the village of Mill Bay, about 40-kilometres north of Victoria, British Columbia. We are looking for fun, energetic, dependable and organized staff to join our dedicated child care team! Come work in our lively, well-established and respected community childcare centre. We serve children 6-months to 5-years in two programs. Caterpillar Child Care is committed to providing exceptional childcare that incorporates Malahat Nation traditional and cultural teachings. Our daycare staff are offered a pension and benefits plan, amazing staffing ratios and opportunities for professional growth and development.*

**PURPOSE:** Reporting to the Director of Early Learning Child & Family Supports, the ECE-IT will work collaboratively in a team environment while caring for and educating children between the ages of 6 months - 5 years of age. Regular hours of operation are Monday to Friday, 8:00 a.m. – 5:00 p.m. *This is a fulltime permanent position, working 35-hours per week.*

### RESPONSIBILITIES:

- Plan, prepare and carry out developmentally and culturally appropriate activities
- Ensure positive communication and proactive relationships with team members, children and families
- Adhere to licensing standards of practice
- Deliver services for children and parents in the capacity as a certified ECEIT in the full scope of your license to practice
- Plan and implement appropriate age-based activities according to skills and learning levels that promote social interactions and personal development
- Ensure that all information about children, staff, visitors and volunteers is strictly confidential
- Help create a nurturing learning environment to foster the development of the children's needs
- Incorporate culturally appropriate activities as advised by Elders and Manager of Early Learning
- Post weekly/daily activity plans for programs
- Model positive behaviors and attitudes for children and families
- Participate in training and staff meetings as required
- Other duties as required.

### REQUIRED EDUCATION AND EXPERIENCE:

- Early Childhood Education Degree and / or Diploma required
- Early Childhood Education 'Infant Toddler' designation is required
- Current copy of ECEBC license to practice required
- Minimum 1-year experience is required
- CPR and standard First Aid training required
- Current Criminal Record Check (CRC) including vulnerable sector search prior to employment
- Provision of accurate and up-to-date immunization records

### OTHER EDUCATION AND EXPERIENCE:

- Experience working in Indigenous communities in early-year programs is an asset
- Special Needs certifications and / or experience is an considered an asset
- Willingness to learn about culture and traditions of Malahat Nation community
- Additional professional competencies related to life-long learning, human services and health and education environment awareness an asset

**\*\* Malahat Nation Bonus** are provided on a one-time only basis and subject to meeting specific departmental requirements and eligibility criteria; terms and conditions do apply (details can be provided upon request)

**KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of ECE theory, research and practice
- Experience working independently and, in a team, to create a positive, supportive and flexible work culture
- Strong knowledge of child development
- Strong communication skills, verbally and in writing, ability to work well and communicate appropriately with children and families
- Ability to maintain strict confidentiality and sensitive information
- Confidence in working with young children
- Well-developed time management with the ability to multitask different task simultaneously

***Interested applicants are invited to submit a detailed cover letter, current resume, and three references.  
Please clearly indicate the 'Job Title' in the 'Subject Line' upon submitting.***

Human Resources Department, Malahat Nation  
In person, fax 250-743-3251 or via email  
**Email:** [careers@malahatnation.com](mailto:careers@malahatnation.com)  
**Website:** <https://malahatnation.com/jobs/>  
**Deadline: Recruitment Open Until Position Filled.**